

# **BOARD OF CONTRACT AND SUPPLY**

## **AGENDA**

### **CITY COUNCIL CHAMBERS**

**JUNE 18, 2012**

**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.**

**FROM MICHAEL J. DILLON, ACTING CHIEF, FIRE DEPARTMENT:**

1. Dated June 5, 2012, recommending American Fire Equipment, low bidder, for Miscellaneous Fire Equipment, in total amount not to exceed \$18,581.70. (Minority Participation is 0%)

**FROM ROBERT F. MCMAHON, SUPERINTENDENT, PARKS DEPARTMENT:**

2. Dated June 11, 2012, recommending Starkweather & Shepley Insurance Brokerage, Inc., sole bidder, for One Year Insurance of all Buildings, in a total amount not to exceed \$59,137.00. (Minority Participation is 0%) (101-709-52100)

**FROM ROBERT AZAR, ACTING DIRECTOR, DEPARTMENT OF PLANNING & DEVELOPMENT:**

3. Dated June 8, 2012, recommending VHB, low bidder, for Request for Proposals for Consultant Services for Bike Providence: A Bicycling Master Plan for Providence, in a total amount not to exceed \$33,000.00. (Minority Participation is 10%) (STATEWIDE PLANNING CHALLENGE GRANT)

**FROM COLONEL HUGH T. CLEMENTS, JR., CHIEF, POLICE DEPARTMENT:**

4. Dated June 8, 2012, recommending Angel View Pet Crematory, Inc., sole bidder, for Cremation Services for Animal Control, in the amount of \$16.32 per pet (\$5,000.00 encumbered). (Minority Participation is 0%) (101-302-54105)
5. Dated June 8, 2012, recommending Ferestien Feed & Farm Supply, low bidder, for Baled Hay for Police Horses, in a total amount not to exceed \$15,647.50. (Minority Participation is 0%) (101-302-54110)
6. Dated June 8, 2012, recommending Ferestien Feed & Farm Supply, sole bidder, for Bagged Kiln-Dried Wood Shavings for Mounted Command, in a total amount not to exceed \$12,000.00. (Minority Participation is 0%) (101-302-54110)
7. Dated June 11, 2012, recommending Boston Equine Associates, Inc., sole bidder, for Dental Service of Nine (9) Large Horses Once a year, in the amount of \$113.00 per horse, for a total amount not to exceed \$1,017.00. (Minority Participation is 0%) (101-302-54150)

8. Dated June 11, 2012, recommending David G. Trott Horseshoeing, sole bidder, for shoeing of Nine (9) Police Department Horses, in a total amount not to exceed \$12,700.00. (Minority Participation is 0%) (101-302-54115)
9. Dated June 11, 2012, recommending Boston Equine Associates, Inc., low bidder, for Veterinary Services Rendered to Nine (9) Police Horses, in a total amount not to exceed \$4,556.00. (Minority Participation is 0%) (101-302-54120)

**FROM ALAN R. SEPE, ACTING DIRECTOR, DEPARTMENT OF PUBLIC PROPERTY:**

10. Dated June 7, 2012, recommending CAM HVAC & Construction, low bidder, for HVAC Repair Services (Blanket Contract 2012-2014), for various schools and municipal buildings, in the amount of \$50,000.00 Department of Public Property, and \$36,000.00 School Department, for a total amount not to exceed \$86,000.00. (Minority Participation is 0%) (101-1801-52940)
11. Dated May 29, 2012, recommending Elco Electric Service Corp., low bidder, for Electrical Repair (Blanket Contract 2012-2014), in a unit price amount not to exceed \$25,000.00 Public Property and \$52,000.00 School Department. (Minority Participation is 0%) (101-1801-52940)

**FROM WILLIAM C. BOMBARD, DIRECTOR, DEPARTMENT OF PUBLIC WORKS:**

12. Dated June 11, 2012, recommending CDM Smith, Inc., low bidder, for Sewer System Mapping Services, in a total amount not to exceed \$69,000.00. (Minority Participation is 10%) (101-502-53500)

**FROM BOYCE SPINELLI, ACTING GENERAL MANAGER, WATER SUPPLY BOARD:**

13. Dated June 5, 2012, recommending the following vendors for RFP for Various Types of Water Pipe Appurtenances for the Providence Water Supply Board (Blanket 2012-2014), in a total amount not to exceed \$300,000.00 a year for 2 years. (Minority Participation is 0%) (601-220-57010)

Vellano Brothers, Inc.  
E.J. Presscott, Inc.  
Warwick Winwater Works

14. Dated June 5, 2012, recommending the following bidders, for RFP for Permanent Restoration to Streets and Sidewalks for the Providence Water Supply Board (Blanket 2012-2014), in a total amount not to exceed \$1,000,000.00 a year for 2 years.

International Paving Corporation  
Piccoli Paving Inc.

15. Dated June 5, 2012, recommending ESS Group, Inc., low bidder, for Limnological Assessment of the Barden Moswansicut & Westconnaug Reservoirs Consulting Services, in a total amount not to exceed \$47,900.00. (Minority Participation is 0%) (843-843-52790)

16. Dated June 5, 2012, recommending Premier Laboratory, LLC, low bidder, for RFP for Laboratory Testing and Related Services for the Providence Water Supply Board (Blanket 2012-2015), in a total amount not to exceed \$80,000.00 a year for three years. (Minority Participation is 0%) (601-533-52120/843-843-52790)
17. Dated June 5, 2012, recommending the following bidders for RFP for Replacement of Water Mains and Appurtenances within the Providence Water Supply Distribution System (Project #20121), in a total amount not to exceed \$5,000,000.00. (Minority Participation is 0%) (848-848-52885)

D'Ercole Construction  
Parkside Utility

18. Dated June 5, 2012, recommending the following bidders for RFP for Rentals and Repairs for Equipment for the Water Supply Board (Blanket 2012-2014), in a total amount not to exceed \$10,000.00 a year for 2 years. (Minority Participation is 0%) (601-220-53011)

Pro Equipment Rentals  
Hartford Paving & Materials

**FROM JUDITH PETRARCA, PURCHASING ADMINISTRATOR,  
SCHOOL DEPARTMENT:**

19. Dated June 1, 2012, recommending SimplexGrinnell, low bidder, for RFP for Service to Sprinkler System, Fire Extinguishers, Fire Alarms and Emergency Repairs-3 Year Contract with 1 Option Year-School Department/Plant Maintenance/Operations-Local, in a total amount not to exceed \$525,900.00 for 3 years. (Minority Participation is 0%) (LOCAL)
20. Dated May 22, 2012, recommending Coastal Asbestos Abatement Co., low bidder, for Hazardous Material Abatement/Lead and Mold Remediation-2 Year Contract/Plant Maintenance & Operations-School Department-Local, in a unit price amount not to exceed \$150,000.00 per year for 2 years. (Minority Participation is 0%) (LOCAL)
21. Dated June 1, 2012, recommending Industrial Welders Supply, sole bidder, for PCTA General Construction Equipment-Federal Programs/Perkins Grant, in a total amount not to exceed \$22,891.68. (Minority Participation is 0%) (PERKINS GRANT)

**COMMUNICATIONS**

22. City Treasurer Lombardi, under date of June 13, 2012, requesting approval of expansion of business with Citizen Bank and their affiliates, for banking services for the City of Providence.
23. Director of Telecommunications Trinque, under date of June 8, 2012, requesting approval of change order with Carousel Industries of North America, Inc., for Monthly Maintenance for four (4) years, in the amount of \$1,333.74 for the remaining month of this year's contract, for a total amount not to exceed \$151,847.22. (101-304-52911)

24. Director of Telecommunications Trinqué, under date of June 8, 2012, requesting approval of Change Order with T-Mobile, to provide Cellular Service for 203 Lines, in the amount of \$20,000.00 for the remaining two months, for a total amount not to exceed \$164,000.00. (101-304-52415)
25. Director of Telecommunications Trinqué, under date of June 8, 2012, requesting approval of Change Order with Motorola Solutions, to provide service and support of the 800 MHz Radio System, in the amount of \$72,825.50 for the remaining two months, for a total amount not to exceed \$234,567.38. (101-304-52911)
26. Acting Fire Chief Dillon, under date of June 8, 2012, requesting approval of Change Order with Boundtree Medical, for Ultrasense EC Gloves in the amount of \$1,540.00 for the amount remaining on the invoice, for a total amount not to exceed \$15,745.00. (101-303-54150)
27. Acting Fire Chief Dillon, under date of June 14, 2012, requesting approval for an additional \$25,000.00 with C-Pat Distribution, Inc., approved on March 26, 2012 for the remainder of the physical agility testing equipment, for a new total amount not to exceed \$37,857.05.
28. Internal Auditor Clarkin, under date of June 12, 2012, requesting approval to hire Mr. Gary Sasse, as a fiscal advisor to the City Council and Internal Auditor for the period of July 1, 2012 through June 30, 2013, to continue his involvement with the Auditor's oversight of the city's budget and to advise the City Council on special projects, for a total amount not to exceed \$12,000.00. (101-911-53500)
29. Director of Mayor's Substance Abuse Prevention Council Asen, under date of June 6, 2012, requesting approval of expansion of contract for service on strategic communications support, for a Tobacco-Free Campaign, with Advocacy Solutions, in a total amount not to exceed \$280,000.00. (260-917)
30. Superintendent of Parks McMahon, under date of June 8, 2012, requesting approval to engage the United States Department of Agriculture, Animal and Plant Health Inspection Service to provide geese management services in Roger Williams Park, in a total amount not to exceed \$9,600.00. (806-806-53401)
31. Director of Emergency Management Agency & Office of Homeland Security Gaynor, under date of June 5, 2012, requesting approval of continuation of contract with Ocean State Weather/Steve Cascione, adding another valuable tool to PEMA for complete up-to-date information in areas concerning the weather, in a total amount not to exceed \$6,000.00. (101-907-52120)
32. Acting Director of Public Property Sepe, under date of June 5, 2012, requesting approval to extend the award with Jefferson Electric, for a Blanket Contract for Electrical Repair for the 2010-2012, it is the best interest of the city to expand this contract for the next award period of 2012-2014 due to the fact that Jefferson Electric is experienced with the decorative street lighting throughout the city, in the same price of \$60.00 per hour.

33. Acting Director of Public Property Sepe, under date of May 30, 2012, requesting approval to extend the award with Nexgen Mechanical, for Blanket Contract for HVAC Repairs for the 2012-2014, it is the best interest of the city to extend the contract due to the fact that Nexgen Mechanical is experienced with the HVAC system at the Public Safety Complex, in the amount of \$82.50 per hour (\$50,000.00 Public Property and \$32,000.00 School Department). (101-1801-52940)
34. Acting General Manager Spinelli, under date of June 5, 2012, requesting approval to extend the contract with Neptune Technology, for RFP for various size and types of water meters from 3” to 12” for one additional year, at no additional annual cost. (Minority Participation is 0%) (849-849-57020)
35. Purchasing Administrator Petrarca, under date of June 5, 2012, requesting approval for the School Department/Transportation/Local to purchase student bus passes from the Rhode Island Public Transit Authority (RIPTA), sole vendor, in a total amount not to exceed \$1,600,000.00 for the 2012/2013 school year. (Minority Participation is 0%) (LOCAL)
36. Purchasing Administrator Petrarca, under date of June 5, 2012, requesting approval for the School Department/Federal Programs/Mary E. Fogarty Elementary School/Title I & Fogarty Miscellaneous to approve entering into a contract with Family Services of Rhode Island to provide a Restoration Practices Staff (RPS) who will be assigned to Fogarty Elementary School, in a total amount not to exceed \$10,000.00. (Minority Participation is 0%) (TITLE I & FOGARTY MISCELLANEOUS GRANT)
37. Purchasing Administrator Petrarca, under date of June 6, 2012, requesting approval for the School Department-Controller’s and Central Supply-Local to award a Budgetary Change Order #1 with JML Courier Service, in the amount of \$3,805.00, for an adjusted total amount not to exceed \$48,805.00 for the 2011/2012 school year, all monies are needed to pay invoices for the balance of the school year. (Minority Participation is 0%) (LOCAL)
38. Purchasing Administrator Petrarca, under date of June 5, 2012, requesting approval for the School Department/Federal Programs-Title II to enter into a contract with My Learning Plan (MLP), sole vendor, for My Learning Plan to use comprehensive and cost effective Internet Service that helps organizations manage Professional Development, in a total amount not to exceed \$26,500.00. (Minority Participation is 0%) (TITLE II CONTINGENT UPON FUNDING)

39. Purchasing Administrator Petrarca, under date of June 6, 2012, requesting approval for the School Department/Federal Programs-Title II to award \$282,505.00 in premiums in Fiscal Year 2012/2013 to RI Inter-local Risk Management Trust for \$129,740.00, National Flood Insurance Program (Travelers/Standard Fire Insurance Co.) for \$3,535.00, to Sullivan Insurance Group for \$87,614.00, National Union (Gencorp Insurance Group) for \$27,616.00, Landmark American (RSUI) for \$14,050.00 and Federal Insurance (Chubb) for \$19,950.00 in the following dollar amounts: (LOCAL)

School Department	\$237,239.00
Safety Department	\$12,979.00
Public Property	\$1,922.00
PPBA	\$28,276.00
Parks	\$2,089.00

40. Purchasing Administrator Petrarca, under date of June 6, 2012, requesting approval for the School Department-Support Services-Local to amend the award for the 2011/2012 school year with Budgetary Change Order #1, in the amount of \$2,500.00 for an adjusted total amount not to exceed \$37,500.00. for the 2011/2012 school year, monies are needed to pay invoices for the balance of the school year. (Minority Participation is 0%) (LOCAL)
41. Purchasing Administrator Petrarca, under date of June 7, 2012, requesting approval for the School Department/Federal Programs Title I to enter into a three year contract with Taylor Associates Communications, Inc., sole vendor, for schools within the District to Purchase Concurrent (CU) Licenses and Hosting Services at lowest unit costs, in a total amount not to exceed \$296,200.00. (Minority Participation is 0%) (TITLE I)
42. Purchasing Administrator Petrarca, under date of June 6, 2012, requesting approval for the School Department/Support Services/Local to pay Simplex Grinnell, LP, sole vendor, for the 2011/2012 school year, to provide repairs to existing intercom/bell/PA Systems at the B.J. Clanton Complex, the Leviton Complex, Veazie Street Elementary, Hopkins Middle and Feinstein High Schools, in a total amount not to exceed \$8,000.00. (Minority Participation is 0%) (LOCAL)
43. Purchasing Administrator Petrarca, under date of June 4, 2012, requesting approval for the School Department to piggyback the award with U.S. Communities for Office Machines Multifunction Office Machines (Copiers, Fax, Printers) with RICOH Americas Corp., in the amount not to exceed \$200,000.00 for the School Department and \$100,000.00 for Public Property and Various City Departments for the 2012-2013 year. (Minority Participation is 0%) (LOCAL-SCHOOL DEPARTMENT, VARIOUS CITY CODES AND PPBA-PENDING FUNDS)
44. Purchasing Administrator Petrarca, under date of May 31, 2012, requesting the School Department/School Board Office/Local to pay the Council of the Great City Schools, an independent education coalition located in Washington, D.C., for improvement of public education for inner city children, for a total amount not to exceed \$26,681.00 for the 2012-2013 membership dues. (Minority Participation is 0%) (LOCAL)

45. Purchasing Administrator Petrarca, under date of May 31, 2012 requesting approval for the School Department/School Board Office/Local to pay the National School Board Association, for annual dues, in a total amount not to exceed \$9,300.00. (Minority Participation is 0%) (LOCAL)
46. Purchasing Administrator Petrarca, under date of June 7, 2012, requesting approval to reject bids opened on May 21, 2012 for PCTA HVAC/Pipe Fitting Tools Federal Funding/Perkins Grant.
47. Purchasing Administrator Petrarca, under date of June 7, 2012, requesting approval to reject bids opened on May 21, 2012 for Construction Tool Bid for PCTA High School/Federal Funding/Perkins Grant.

**B. OPENING OF BIDS:**

1. ADDITION TO THE PROVIDENCE EMERGENCY MANAGEMENT AGENCY-EMERGENCY MANAGEMENT AGENCY & OFFICE OF HOMELAND SECURITY.
2. PLUMBING REPAIR (BLANKET CONTRACT 2012-2014)-DEPARTMENT OF PUBLIC PROPERTY.
3. SALE OF 25 BOUGH STREET-DEPARTMENT OF PUBLIC PROPERTY.
4. DISPOSAL OF SURPLUS EQUIPMENT-DEPARTMENT OF PUBLIC WORKS.
5. INTERIOR AND EXTERIOR CLEANING OF VEHICLES-POLICE DEPARTMENT.
6. HORSE FEED/MOUNTED COMMAND-POLICE DEPARTMENT.
7. VETERINARY SERVICES (ON-SITE PROVIDENCE ANIMAL SHELTER) NON-EMERGENCY-POLICE DEPARTMENT.
8. ANIMAL FOOD & SUPPLIES-POLICE DEPARTMENT.
9. EMERGENCY VETERINARY SERVICES-POLICE DEPARTMENT.
10. SALE OF SURPLUS EQUIPMENT-WATER SUPPLY BOARD.
11. RFP FOR DIRECT INSTRUCTION IMPLEMENTATION GRADES 3-5/FEDERAL PROGRAMS/TITLE I-SCHOOL DEPARTMENT.
12. RFP FOR ALTERNATIVE EDUCATION PROGRAM GRADES 5-12/LOCAL & FEDERAL FUNDING-SCHOOL DEPARTMENT.

**C. ADVERTISEMENTS:**

**TO BE OPENED ON MONDAY, JULY 2, 2012:**

**PARKS DEPARTMENT**

PASTORE PARK FENCING IMPROVEMENTS.

PRETE-METCALF LITTLE LEAGUE FIELD FENCING IMPROVEMENTS.

PASTORE PARK BASKETBALL COURT RENOVATION.

**DEPARTMENT OF PUBLIC PROPERTY**

AUTOMOTIVE TIRES FOR ALL APPLICATIONS (BLANKET CONTRACT 2012-2014).

**SCHOOL DEPARTMENT**

SCIENCE MATERIALS PURCHASE, REFURBISHMENT AND PROFESSIONAL DEVELOPMENT PLAN FOR THE SCHOOLS ELEMENTARY & MIDDLE SCHOOL CORE SCIENCE PROGRAM/FEDERAL PROGRAMS-TITLE I.

PCTA HVAC PIPE FITTING TOOLS-FEDERAL PROGRAMS/PERKINS GRANT.

REVISED CONSTRUCTION TOOL BID FOR PCTA HIGH SCHOOL/FEDERAL PROGRAMS/PERKINS GRANT.

**TO BE OPENED ON MONDAY, JULY 16, 2012:**

**WATER SUPPLY BOARD**

RFP FOR BROADBAND INTERNET SERVICES (BLANKET 2012-2015).

RFP FOR SMALL ELECTRICAL PARTS (BLANKET 2012-2015).

**SCHOOL DEPARTMENT**

RFP FOR CONSULTANT/TEACHER OF THE DEAF AND HARD OF HEARING SERVICES/SPECIAL EDUCATION/FEDERAL PROGRAMS/IDEA.  
RFP FOR VIRTUAL LEARNING RECOVERY-3 YEAR/SCHOOL DEPARTMENT/FEDERAL TITLE I.